

Clinical Research Associate Job Description

Duties and Responsibilities:

- Develop and outline the purpose and methodology of trials
- Present trial protocols to a leading committee
- Manage regulatory authority applications and approvals that oversee the research and marketing of new and existing drugs
- Identify and assess the suitability of facilities to be used at a clinical trial site
- Document site visits, issue reports, and follow-up letters to a site
- Visit trial sites on regular basis to conduct clinical trials on new drugs or medical procedures
- Monitor the trial throughout its duration
- Discuss results with a medical statistician who usually writes technical trial reports
- Respond to company, clients, and federal regulatory audits
- Contribute to the project team by sharing reasonable ideas and suggestions with them
- Monitor new members and assists in the preparation of project tools
- Archive study documentation and correspondence
- Prepare the final report and occasionally manuscript for publication.

Clinical Research Associate Requirements – Skills, Knowledge, and Abilities

- Education and Training: To become a clinical research associate, you require a Bachelor's degree in life science courses such as pharmacology, pharmacy, biochemistry, physiology, or toxicology. It may also be in a medical science field such as nursing, medicine, or dentistry. It is an advantage with some companies to have a relevant master's degree in any of the above fields usually with at least an

upper second class honors. It also requires experience in nursing, pharmacy, medical sales, and clinical laboratory work

- IT Skills: The clinical research associate requires good IT skills to be able to effectively apply computerized processes, including clinical trial management and electronic data capture systems to document and record information
- Communication Skill: Research associates should have excellent communication skills (both written and verbal) so as to be able to build effective relationships with trial center staff and colleagues
- Statistical Skill: They must be good problem-solvers with a solid understanding of scientific data collection and management methods.